



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

NOTICE

Date: 27.07.2018

First meeting of the IQAC in the academic year 2018-19 is called on 1st August, 2018 at 12.30 p.m. under the chairmanship of Prin. Dr. R. B. Bawdhankar to discuss the following issues. The meeting will take place in Principal's cabin on said date and time. All teaching staff is requested to attend the same.

1. To read & conform the minutes of the previous meeting.
2. To check out the action plan for the academic year 2017-18.
3. Review of Autonomous Certificate Courses.
4. Submission of AQAR 2017-18.
5. Any other issue with prior permission of chairman


Coordinator
IQAC
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai




Principal,
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai, Dist. Satara



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

MINUTES

Date: 01.08.2018



First meeting of the IQAC in the academic year 2018-19 was called on 1st August, 2018 at 12.30 p.m. The meeting was chaired by Prin. Dr. R. B. Bawdhankar and following issues as per the set agenda were discussed during this meeting.

Item 1: To read & conform the minutes of the previous meeting.

Sr. No. 1: The coordinator had read out the minutes of the previous meeting which were accepted by the members without any change and approved by the chairman.

Item 2: To check out the action plan for the academic year 2017-18.

Sr. No. 2: Activities included in the action plan for the academic year 2017-18 are as follows:

Sr. No.	Name of the activity	Expected deadline	In-Charge
1	Academic Audit	July 2018	Academic Audit Committee
2	Finalizing the academic calendar	Last week of August 2018	Academic Calendar Committee
3	Organization of Alumni Meet	August 2018	Alumni Committee & IQAC
4	Organization of Parent Meet	August 2018	Parent Meet Committee & IQAC
5	Organization of Meeting with students	August 2018	IQAC
6	Submission of AQAR for the academic year 2017-18	December 2018	IQAC
7	Workshop on 'New Assessment Methodology by NAAC'	December 2018	IQAC
8	Visit of Short Term Courses Committee By Rayat Shikshan Sanstha, Satara	March 2019	Coordinator, Short Term Courses Committee and IQAC
9	Visit of AAA Committee By Rayat Shikshan Sanstha, Satara	April 2019	IQAC
10	Departmental Audit By IQAC	April 2019	IQAC



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Item 3: Review of Autonomous Certificate Courses.

Sr. No. 3: The coordinators discussed the reports of their short term courses. The committee decided to start new courses like Retail Management, Interview Techniques etc. The committee also decided to continue Pre-recruitment Police Training Center for college students and outside people who are interested to join the center.

Item 4: Finalize and submission of AQAR 2017-18.


Sr. No. 4: The committee has decided to compile and submit the AQAR 2017-18 through online to NAAC Bangalore before the end of December 2018. The responsibility of online AQAR submission was assigned to Mr. Deshmukh R.K.

Item 5: Any other issue with prior permission of chairman

Sr. No. 5: No further issue had been raised thus the meeting was concluded with the vote of thanks.


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Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Attendance



Sr. No.	Name	Signature
1	Dr. Anil Patil	
2	Dr. R.B.Bawdhankar	
3	Mr. R. K. Deshmukh	
4	Smt. J. L. Bansode	
5	Smt. R.D. Gaikwad	
6	Smt. S.M. Kumbhar	
7	Smt. S.P.Patole	
8	Mr. Gholap D.D.	
9	Shri. B.J. Gaikwad	
10	Mr. Girish Patil	
11	Ms. Vaishnavi Gaikwad	
12	Ms. Pratiksha Kale	
13	Mr. R. V. Gaikwad	
14	Mr. Bhise R.G.	
15	Mr. P. M. Shinde	
16	Smt. D. B. Nalawade	
17	Smt. Dr. V. J. Pinjari	
18	Smt. Shinde R.S.	



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

NOTICE

Date: 25.10.2018

Second meeting of the IQAC in the academic year 2018-19 is called on 30th October, 2018 at 12.00 noon under the chairmanship of Prin. Dr. R. B. Bawdhankar to discuss the following issues. The meeting will take place in room no. 15 on said date and time. All teaching and non-teaching staff is requested to attend the same.

1. To read & confirm the minutes of the previous meeting.
2. To prepare Perspective Plan for the college development in the light of NAAC Peer Team Recommendations.
3. Any other issue with prior permission with chairman.


Coordinator
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Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

MINUTES

Date: 30.10.2018

Second meeting of the IQAC in the academic year 2018-19 was called on 30th October, 2018 at 12.00 noon. The meeting was chaired by Prin. Dr. R. B. Bawdhankar and following issues as per the set agenda were discussed during this meeting.

Item 1: To read & conform the minutes of the previous meeting.

Sr. No. 1: The coordinator had read out the minutes of the previous meeting which were accepted by the members without any change and approved by the chairman.

Item 2: To prepare Perspective Plan for the college development in the light of NAAC Peer Team Recommendations.

Sr. No. 2: The chairman emphasized the need for preparing the Perspective Plan considering the newly introduced changes by the NAAC in its manual for affiliated college and by the NAAC Peer Team in its report. The chairman instructed the coordinator to draft the notice seeking the inputs from the head of the departments and coordinators of statutory committees and student support services for developing the Perspective plan of the college for next five years.

The nature of the required inputs from the heads and committee coordinators were also discussed. It includes criterion wise action plan by the individual staff, department and committees to improve the quality in academic and administrative activities which will help the college improve its CGPA in next re-accreditation cycle.

Item 3: Any other issue with presented with the prior permission with chairman.

Sr. No. 3: The coordinator expressed the need for organizing One Day Workshop on "Newly Introduced Assessment Methodology by NAAC in 2018" for the faculty which was supported by Smt. Banasode J. L. and Mr. Waghmare S.D. The chairman assigned the responsibility for organizing the One Day Workshop to Mr. Deshmukh R. K., Coordinator, IQAC.


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Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

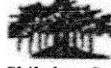
Internal Quality Assurance Cell (IQAC)

IQAC MEETING

Attendance



Sr. No.	Name	Signature
1	Dr. Anil Patil	
2	Dr. R.B.Bawdhankar	
3	Mr. R. K. Deshmukh	
4	Smt. J. L. Banasode	
5	Smt. R.D. Gaikwad	
6	Smt. S.M. Kumbhar	
7	Smt. S.P.Patole	
8	Mr. Gholap D.D.	
9	Mr. Waghmare S. D.	
10	Shri. B.J. Gaikwad	
11	Mr. Girish Patil	
12	Ms. Vaishnavi Gaikwad	
13	Ms. Pratiksha Kale	
14	Mr. R. V. Gaikwad	
15	Mr. Bhise R.G.	
16	Mr. P. M. Shinde	
17	Smt. D. B. Nalawade	
18	Smt. Dr. V. J. Pinjari	
19	Smt. Shinde R.S.	



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

NOTICE

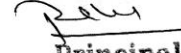
Date: 11.02.2019

Third meeting of the IQAC in the academic year 2018-19 is called on 14th February, 2018 at 11.00 a.m. under the chairmanship of Prin. Dr. R. B. Bawdhankar to discuss the following issues. The meeting will take place in principal's cabin on said date and time. All teaching and non-teaching staff are requested to attend the same.

1. To read & conform the minutes of the previous meeting.
2. Action taken on decision made in previous meeting.
3. Collecting Feedback from stakeholders regarding institutional activities.
4. Review of Add-on Courses and Skill based courses.
5. Any other issues with prior permission of chairman.


Coordinator
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Pachwad, Tal. Wai




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Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)



MINUTES

Date: 14.02.2019

Third meeting of the IQAC in the academic year 2018-19 was called on 14th February, 2019 at 11.00 a.m. The meeting was chaired by Prin. Dr. R. B. Bawdhankar and following issues as per the set agenda were discussed during this meeting.

Item 1: To read & conform the minutes of the previous meeting.

Sr. No. 1: The coordinator had read out the minutes of the previous meeting which were accepted by the members without any change and approved by the chairman.

Item 2: Action Taken on decision made in previous meeting.

Sr. No. 2: The coordinator shared the activities conducted by the IQAC based on the decision made during the earlier meeting.

Sr. No.	Activity	Date	Outcome
1	Workshop on "New Assessment Methodology of NAAC 2018"	11/12/2018	Teachers were oriented about the newly introduced changes in re-accreditation process by the NAAC in its newly introduced manual in 2018
2	Notice circulated seeking inputs from Heads & committee coordinators	20/02/2018	Inputs were not received as expected from Heads & committee coordinators for study and compilation to IQAC

Item No. 3: Collecting feedback from stakeholders regarding institutional activities.

Sr. No. 3: As a part of quality enhancement in academic and administrative activities of the college every year IQAC seeks feedback from its stakeholders. This year also the committee decided to collect feedback from students and parents. The responsibility was assigned to Feedback Committee. The coordinators expressed the need of modifying the Feedback form and emphasis the use of ICT to seek the feedback from Alumni and industry/organizational experts. This view was supported by the other members of IQAC and accepted by the Chairman.

IQAC instructed the coordinator of Feedback committee to submit the report of stakeholders' feedback based on the analysis of students' feedback before the 15th March 2019.



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Item 4: Review of Add-on Courses and Skill based courses.

Sr. No. 4: Considering the expectation of NAAC and the needs of the students, IQAC decided to seek the feedback from the participants of the existing Add-on and Skill based courses regarding their usefulness. All course coordinators are instructed to complete the assessment and students satisfaction survey as early as possible and submit its report before 15th March 2019 to the IQAC.

Item 5: Any other issue presented with prior permission of Chairman.

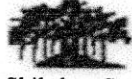
Sr. No. 5: The coordinator brought to the notice of IQAC members the fact that the institutional website is not functional which is creating difficulties in updating details of activities organized and IQAC meeting as per the guidelines of NAAC, Bangalore. The Coordinator of website updating committee Smt. Patole S.P. informed the committee about the cause of the non-functional website i.e. non-cooperativeness of Mr. Sameer Mulla who is looking after the website issues. The chairman instructed Smt. Patole S.P. sort out this issue with Mr. Sameer Mulla or look for the new person for updating of institutional website at the earliest.

The coordinator also raised the issue of registering the 'Alumni Association' as the issue was also highlighted by the RQMS Peer Team.. The committee decided that the Alumni Association need to be strengthening by involving alumni and registering their association based on the guidelines by University, UGC and government. The coordinator of the Alumni Association Committee, Mr. Deshmukh R.K. was instructed to complete the procedure at the earliest under the guidance of Principal Dr. R.B. Bawdhankar .


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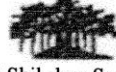
Internal Quality Assurance Cell (IQAC)

IQAC MEETING 14.02.2019

Attendance

Sr. No.	Name	Signature
1	Dr. Anil Patil	
2	Dr. R.B.Bawdhankar	
3	Mr. R. K. Deshmukh	
4	Smt. J. L. Bansode	
5	Smt. R.D. Gaikwad	
6	Smt. S.M. Kumbhar	
7	Smt. S.P.Patole	
8	Mr. Gholap D.D.	
9	Shri. B.J. Gaikwad	
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15	Mr. P. M. Shinde	
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18	Smt. Shinde R.S.	





Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee

NOTICE


Date: 17.03.2019

Members of Academic & Administrative Audit Committee are hereby inform that the first meeting of this committee for the academic year 2018-19 will be held on 21st March, 2019 at 11.30 a.m. under the chairmanship of Prin. Dr. R. B. Bawdhankar to discuss the following issues. The meeting will take place in Principal's cabin on said date and time. Further, other teaching staff is also invited to participate in this meeting to share their views and opinions.

1. To read & confirm the minutes of the previous meeting.
2. Implementation of Academic & Administrative Audit 2018-19.
3. Any other issue with prior permission of chairman.


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Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee



MINUTES

Date: 21.03.2019

The first meeting of Academic & Administrative Audit Committee for the academic year 2018-19 was held on 21st March, 2019 at 11.30 a.m. under the chairmanship of Prin. Dr. R. B. Bawdhankar. In this meeting following issues in agenda were discussed and the below mentioned decisions were taken for further actions.

Item 1: To read & confirm the minutes of the previous meeting.

Sr. No. 1: The coordinator had read out the minutes of the previous meeting which were accepted by the members without any change and approved by the chairman.

Item 2 : Implementation of Academic & Administrative Audit 2018-19.

Sr. No. 2 : The coordinator has brief the members regarding the circular received from the Rayat Shikshan Sanstha, Satara for the implementation of Academic & Administrative Audit 2018-19 under its supervision. The chairman has provided elaborative guidance the Performa of AAA to the members which was well received by the members.

After the in depth discussion the committee has taken decision to actively participate in this well thought initiative of the parent institute. For the effective and timely completion of the requirements regarding this AAA 2018-19 committee decided to distribute the responsibilities among college staff. The details were as below:

Sr. No.	Name of the Staff	Tasks Assigned	Signature
1	Mr. Taru G.M.	Completion of staff profile Departmental Profile Criterion VII	
2	Smt. Banasode J.L.	Completion of staff profile Criterion II	
3	Mr. Deshmukh R.K.	Completion of staff profile Departmental Profile Criterion V NIRF	
4	Smt. Nalawade D.B.	Completion of staff profile Departmental Profile Criterion I	
5	Mr. Bhise R.G.	Completion of staff profile Criterion VI	



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee

6	Mr. Shinde P.M.	Completion of staff profile Departmental Profile Criterion IV	
7	Smt. Nalawade D.B.	Completion of staff profile Criterion V	
8	Dr. Sau. Pinjari V.J.	Completion of staff profile Criterion III	
9	Mr. Gholap D.D.	Completion of staff profile Criterion VII	
10	Mr. Gaikwad R.V.	Completion of staff profile Departmental Profile Criterion II	
11	Mr. Waghmare S.D.	Completion of staff profile Departmental Profile Criterion I)
12	Smt. Bhadalkar D.S.	Completion of staff profile Criterion VII	
13	Smt. Patole S.P.	Completion of staff profile Criterion IV	
14	Smt. Kumbhar S.M.	Completion of staff profile UGC Grant Details (Plan X, XI, XII) Criterion VI	
15	Smt. Shinde R.S.	Completion of staff profile Criterion II	
16	Mr. Shaikh S.A.	Completion of staff profile Criterion III	

All are instructed to complete the assigned responsibilities along with supportive documents on or before 25th March 2019. The said work will be verified on below mentioned dates by the institutional Academic & Administrative Committee.

Staff Profile - 26th March 2019
Departmental Profile - 27th March 2019
Criteria wise inputs
NIRF - 28th March 2019
Administrative Audit

Item No. 3: Any other issue with prior permission of chairman.

Sr. No. 3: No other issue was discussed and meeting was concluded with vote of thanks.